

Board of Management Minutes Midleton Educate Together National School

Venue	Midleton Educate Together National School Staffroom		
Date of Meeting	November 23 rd , 2020 January 7 th , 2021 (brief meeting) January 19 th , 2021 (brief meeting)		
Minutes taken by	Principal		
Apologies	-		
Absence	-		
Present (initials)	NW, RM, SG, RaM, CN, DO'L, KB		
Time Meeting Opened	7.30pm	Closed	9.25pm

ISSUE:	DECISION/ACTION:	Owner:	TOPIC PRIVATE OR PUBLIC	Status:
Mins	Mins from previous meetings October 19 th , 2020.	NW	Public	Open
BOM Vacancies and NEW BOM	One community representative vacancy still to be filled. This was discussed as options.	NW	Public	Ongoing
Chairpersons' Address	Congratulations to the Board on completing their first official year. Acknowledgement of the challenges faced over the past year.	NW	Public	Open
BOM Mandatory Reviews	The BOM completed the annual Anti-Bullying Policy and the Child Safeguarding Statement. RM will be communicating the review documents to the Patron.	BOM	Public	Open.
Enrolment Policy / Admissions Act	All going well with the new procedures. Enrolment lottery system to take place on the 26 th of November. Offers due to be sent out by the 4 th of December.	RM / BOM	Public	Ongoing
Staff Wellbeing	RM indicated the importance of Staff Wellbeing in trying to re-open with restrictions. KB indicated she was part of the Kitchen committee and looking at options to help staff during the day and would also consider options to help staff.	RM KB NW	Public	Open
Book Rental Scheme	A good success. Need Parental involvement in a new committee. A few staff have also volunteered.	RM	Public	Ongoing
Mobility Plan	RM has submitted an updated Mobility Plan to Senior County Engineer. No response yet.	RM	Public	Ongoing
SNA Review	RM gave the BOM an update on the successful outcome of the review.	RM	Public	Open
Mask Wearing	BOM have indicated that all adults should wear a mask and failure to do that a visor. The BOM have a duty to protect all adults and children on the school grounds. BOM to clearly communicate that adults that fails to wear a face covering are not welcome to enter the school site. If they are not in a position to wear a mask they should organise a friend to collect on their behalf.	BOM	Public	Open.
Language Curriculum	One half day closure to take place this academic year.	RM	Public	Ongoing

Signed: _____ Date: _____

training				
Rights Respecting Schools	School working with Unicef on a pilot initiative, we are going to start this again, was interrupted by Covid19 closure.	RM	Public	Ongoing.
Critical Incident Policy	RM and AM (DP) attended a NEPS seminar on the Critical Incident Policy. We are close to having the necessary policy and procedures in place but need to review this and work on further preparation. Nearly completed.	RM / NW	Public	Ongoing
Yard Supervision	Yard committee have worked hard and current supervision is working. Staff have set high standards but need to ensure consistency. Covid19 implications have had an impact on supervision and space.	RM	Public	Ongoing
Christmas Cards	Agreement that Christmas Cards can be shared but need to be quarantined before cards are shared amongst pupils and staff. December 11 th to be communicated as date to receive cards and/or festive gifts.	BOM	Public	Open
Treasurers Report	School has received Bus Escort Reconciliation and have a new service contract for Emergency Contract.	RMot	Public	Open
PA Events	PA are discussing a lot of ideas of events.	BOM / SG / CN	Public	Ongoing
Next Meetings	<i>February 1st, 2021</i>			

Signed: _____ Date: _____