

## Board of Management Minutes Midleton Educate Together National School

Venue	Midleton Educate Together National School Staffroom		
Date of Meeting	November 24 <sup>th</sup> , 2021		
Minutes taken by	Principal		
Apologies	RadM		
Absence	-		
Present (initials)	NW, RM, SG, CN, KB, EK, DO'L		
Time Meeting Opened	7.30pm	Closed	9.10pm

ISSUE:	DECISION/ACTION:	Owner:	TOPIC PRIVATE OR PUBLIC	Status:
Mins	Mins from previous meeting October 6th	NW	Public	Open
Covid19 protocol.	New protocols were discussed coming into action from November 29 <sup>th</sup> . Current school Covid19 challenges also discussed. Discussion took place re; small stock of Antigen tests.	RM BOM	Public	Ongoing
Enrolment Policy / Admissions Act	RM informed BOM of the enrolment window and a slight amendment of the Admissions Policy was made following recommendation from the Patron.	RM / BOM	Public	Ongoing
Extension Building tender	RM brought BOM up to speed. Nov 12 <sup>th</sup> was closing for initial project management company. BOM grateful for support from PF and Educate Together.	RM	Public	Ongoing.
CPI Training	SM and DR send to complete a 3-day training. RM emphasised the importance of this training. Can only support the school for the long term.	RM	Public	Open
AP1 and AP2 roles	Hope to avail of coaching in the new year.	RM / NW	Public	Open
Book Rental Scheme	RM indicated that a review of the lists does need to take place next year. All going well this year. Happy to be able to offer something back to parents too.	RM	Public	Ongoing
Mobility Plan	RM to write to County engineer seeking an update.	RM	Public	Ongoing
Sub Shortage	RM indicated to the BOM there is likely to be challenges with sub availability. Circular 50/2021. Stand-alone letter to parents would emphasise this.	RM	Public	Ongoing.
SNA Review	Taking place on December 1 <sup>st</sup> .	RM	Public	Open
Mask Wearing	Waiting for PH and DES guidance on update.	BOM	Public	Ongoing.
Treasurers Report	Debit Card Policy to be written – has started. Review of wages of cleaner to take place also .	RMot / RM	Public	Open
PA AGM	BOM informed of new officers. New committee commended on first meeting.	SG / CN	Public	Open
PA Events	Raffle (idonate), HSB Book saving stamps, Pantomime organised for pupils.	BOM / SG / CN	Public	Ongoing

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

	Care package for Owenacurra centre being organised			
Next Meetings	<i>Wednesday Feb 2<sup>nd</sup>.</i> <i>Wednesday March 23<sup>rd</sup></i>			

Agreed Report

Signed: \_\_\_\_\_ Date: \_\_\_\_\_